



May 1, 2025

Name
Subcontractor
Address
City, WA 98093
(xxx) xxx-xxxx
[Email](#)

RE: The Perle Apartments (Silver Cloud)
Subject: Letter of Intent

TRADE

Dear **Name**,

This letter is to confirm that **Subcontractor** has been selected by SRM Construction, Inc. to complete the **Trade** scope for 'The Perle' project, located at 10621 NE 12th Street, Bellevue, WA 98004, as described in your proposal and **discussed in our recent phone conversations**. **Subcontractor** is aware of the schedule requirements and agrees to meet the demands of the schedule with adequate manpower. A formal contract will follow. Please provide your submittal packages and confirm material lead times in the next 4 -weeks.

The lump sum contract price will be: **\$xxx.xx** which excludes local and state sales tax. This price is based on your proposal dated **xx/xx/25**. **The subcontractor** shall provide all labor, materials, equipment, and accessories for a complete installation. All work shall be performed in accordance with the plans, technical specifications, scope of work, consultant's requirements, safety requirements, and all applicable building codes. Please provide the appropriate contractor's license number and authorized signer for the contract.

SRM Construction, Inc. is looking forward to working with you on this project.

Sincerely,

Ken James
Senior Project Manager
SRM Construction, Inc.